

Executive Director

National Alliance for Children and Youth

The National Alliance for Children and Youth (NACY) is a national charitable organization that brings organizations together in a collaborative network dedicated to advocating public policy and supporting organizations in the development of training and services that enhance the well-being of children and youth in Canada.

The organization has recently been undergoing a significant revitalization fueled in part by the continued uncertainty surrounding the impacts of the global pandemic on our younger population and UNICEF's Report Card 16 (2020), ranking Canada 30th/ 38 of the world's richest countries in child well-being, including mental well-being, physical health and academic and social skills.

We are looking for a passionate champion for children and youth organizations that will lead efforts to rebuild and enhance sector networks, professional development opportunities and strengthen advocacy and government relations efforts to advance public policy priorities at the national level.

Reporting to the Board of Directors, the Executive Director (ED), is the principal spokesperson for NACY to members, stakeholders, funders, government partners and children and youth in our communities. Working responsively and collaboratively with the Board of Directors, this Executive Director will build the foundation for organizational growth and long-term sustainability for both NACY and the broader children and youth sector in the post-pandemic era.

Duties and Responsibilities

External and Government Relations

- Acts as the spokesperson of the organization on media opportunities and pursues relationships with community and political leaders.
- Pursues and manages strategic partnerships and special projects that advance the mission and align with the strategic priorities.
- Builds upon and fosters positive relationships with government, media, members, staff and other stakeholders.
- Participates in relevant community and stakeholder committee meetings

Research and Policy Development

- Leads the development, implementation, monitoring and evaluation of national advocacy strategies and campaigns.
- Establishes and coordinates policy research priorities and collaborative advocacy with diverse stakeholders.
- Stays informed on current issues as well as the changing needs of the community.
- Identifies urgent priorities for advocacy in the children and youth sector, and uses an evidence-based approach for systems change.
- Conducts research including data collection, literature reviews and writing.

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- Synthesize, interpret, and translate research into actionable and understandable insights.
- Writes and develops policy and position papers, OpEd pieces

Board Relations

- Liaises and collaborates with Board members to develop and implement the strategic plan.
- Develops operational plans, incorporating goals and milestones which advance the strategic direction of the organization.
- Maintains regular communication with the board to ensure they are appropriately informed
- Identifies and evaluates risks to the organization's people, property, finances, and brand in the community.
- Implements projects and policies as established and directed by the Board.
- Provide reports, analyses, and appropriate recommendations as directed by the Board.

Program Development and Operations

- Oversees all aspects of day-to-day operations, program design and development
- Applies program and project management skills to oversee, evaluate, and ensure effectiveness, efficiency, and impact of programs and initiatives.
- Oversees efforts to attract new members, conceiving and developing programming opportunities and fostering positive relationships with the organization's existing members.
- Responsible for the fiscal integrity and sustainability of the organization, including working with the Treasurer and Accountant, to develop a proposed annual budget, and providing relevant updates as requested by the board.
- Responsible for ensuring all processes and systems are in place for generating sufficient revenue for organizational sustainability and potential growth.

Organizational Development & Human Resources

- Lead all human resource functions including the recruitment, hiring, onboarding, retention, and termination of all staff members in ways that reflect organizational values.
- Creates and oversees professional development plans for staff members.
- Work collaboratively with the Board of Directors and staff team to develop strong policies and procedures.
- Provides exceptional leadership, while fostering and nurturing a positive organizational culture for staff and volunteers.

Skills and Qualifications

- Post-secondary degree in Public or Business Administration, Public Policy or equivalent life experience
- Knowledge and experience in association and network management, not-for-profit management

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- Knowledge and experience in the children and youth sectors a definite asset
- Demonstrated experience working in government relations, public relations, public policy development or public advocacy
- Exceptional communicator both oral and written. Bilingualism is an asset
- Sound knowledge of financial administration, operations management, and human resources practices
- Highly organized, team-focused, thrives in a culture of change
- Demonstrated capacity to work within an anti-oppressive framework to foster equity
- Highly ethical behavior. Clear criminal record and vulnerable sector check required.

Location

NACY staff are working remotely for the foreseeable future due to the pandemic. The incumbent can be located anywhere within Canada.

Salary Range

70,000-75,000

Interested candidates should forward a cover letter and C.V. to jobs@nacy.ca.

We are committed to helping diverse talent thrive. NACY welcomes all applicants regardless of race, ethnicity, religion, sexual orientation, gender identity or expression, ability, age, marital status, pregnancy or family commitments.

We believe in providing an inclusive and barrier-free work environment, starting with the hiring process. If you need accommodations to participate in any phase of the evaluation process, please let us know. All information received will be kept confidential.